Electoral Board
Isle of Wight County Virginia
03 August 2022

The Electoral Board of Isle of Wight County held its regularly scheduled meeting on Wednesday, 03 August 2022 at the General Registrar's Office at IOW Courthouse. The Chairman called the meeting to order at 2:01 PM. Members present were Inetha Holmes (Chairman), Caleb Kitchen (Vice Chairman), Geoffrey McFather (Secretary), and Lisa Betterton (Director of Elections (DE)/General Registrar (GR)).

The minutes of the 06 July 2022 Electoral Board Meeting were read. Motion was made, seconded and unanimously approved to accept the minutes as written. Once signed by the Electoral Board Members, the minutes were delivered to the DE for filing.

Similarly, the minutes of the 14 July 2022 Special Called Electoral Board Meeting were read. Motion was made, seconded and unanimously approved to accept the minutes as written. Once signed by the Electoral Board Members, the minutes were delivered to the DE for filing.

Secretary's Report.

1. Discussion of the: (1) Election Office Information; (2) Candidate Filing Information; and, (3) Receipt of Delivery documentation ensued as crafted and made available to the General Registrar Offices by the Virginia Department of Elections. The Board discussed asking the GR to incorporate the documents into our IOW Registrar processes to document the date and time of delivery/receipt of such documents for candidates seeking elected office. GR indicated a willingness to incorporate the 3 documents into our IOW Registrar processes.
2. Secretary clarified that the Registrars Office is NOT precluded by the Code of Virginia from notarizing a candidate's Virginia Petition of Qualified Voters (Candidate Petitions) to qualify as a candidate for election. However, the Secretary advised the GR that it is imprudent for the Registrar's Office to notarize Candidate Petitions due to the sensitive nature of such Petitions, in general.

General Registrar's Report.

1. GR discussed a number of the enhanced processes she plans to incorporate within the IOW Registrar's Office to enhance the handling and documentation of Candidate Petitions across the board. Discussion ensued.
2. GR reminded the Board that the date for the "Appreciation Dinner" for all of the Election Officers has been set for Thursday, September 8th, from 6:00-8:00 PM at the Smithfield Center. GR discussed the several arrangements and provider coordination that has been undertaken.
3. GR addressed a workshop the area GRs will be attending later in August where they will discuss the new requirement that separate CAP tapes be provided for

every precinct for every ballot style. Therefore, for Isle of Wight, there will need to be 22 separate tapes for CAP alone. Further, the running of tapes is reportedly not to start until 7 p.m. the final day of voting.

4. Motion was made, seconded and unanimously approved to accept the GR's Report.

New Business.

1. Secretary asked about the status of the functionality on the Electronic Poll Pads being able to print out the name and address of a voter's actual polling place when a voter shows up at an incorrect polling place. The GR reported she will make arrangements for a large County Map posted in each precinct for voters to view and identify where their actual polling place is located. The GR will ask KnowInc about how to load each precinct's physical address into the Electronic Poll Pads.
2. Secretary asked whether the existing Registrar's Budget is running on-schedule (on-budget), whether the office is running ahead of schedule (under-budget) or running behind schedule (over-budget) with the goal of identifying whether sufficient money is in the existing budget to re-send out the 2022 Voter Precinct Cards to all Registered Voters. GR reported that she will speak with our Print*elect* vendor to see whether they might have the means to generate and forward a second mailing of the 2022 Voter Precinct Cards immediately prior to the upcoming November General Election (estimated cost $15K). Secretary also inquired whether money exists in the budget for Voter Public Relations Outreach via the Smithfield Times or other venues prior to the November General Election. Discussion also included placing a Voting Precinct Map at both the Republican and Democrat booths at the Isle of Wight County Fair or at one of the County Booths at the County Fair.

Old Business.

1. Vice Chairman reported that the Board of Supervisors Commending Resolution recognition addressing Billy Bell's service to the IOW Electoral Board is set for August 18th, 2022.

Good of the Order.

1. None.

There being no further business, the meeting adjourned at 3:34 PM

Inetha Holmes, Chairman

Caleb Kitchen, Vice-Chairman

Geoffrey McFather, Secretary